



Your Home

List Maker

Bundle

{Subscriber Gift}

Written By:

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List Maker



There are many time management and productivity strategies available today. The driving tasks in your home are likely to-dos and errands. We've all been there, we are in the middle of something around the house and lose track due to the endless amount of distractions. Or, my personal favorite, we go to the grocery store and forget several items even though we made a list!

In this section are two types of lists. One list is for your daily to-dos or tasks. The second is a shopping list for your regular adventures into the jungle of commerce. I have studied and tried several systems over the years. Every single time I found myself saying, "If only this list making system had..." or, "I really need a printable shopping list that includes..." So my design combines all of it for you. Years of study have helped me see that no matter the individual, personality, business, or task, following a few basic ground rules for list making will produce completion, and satisfaction. Here are my suggestions on how to use this list maker.

List Maker Ideas



To Do List

- Write to-dos in the correct sections.
- Write your most dreaded task down first.
- Start by completing the *Must Dos*.
- Do the most dreaded task first (trust me)
- Cross it off, notice how great you feel!
- Keep going! Get'er done!
- Next up, *Would like to...* list
- If you hit your stride, *Try to Get Ahead*
- Once time is up, start a new list.
- Move all your unfinished tasks to the new list.
- Don't keep old lists!
- I've included small cut-able task sheets too!

Household Shopping List

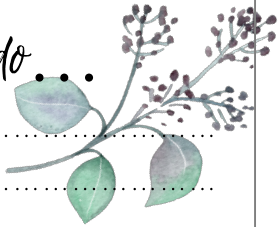
- Put the template in a central location (like the fridge).
- Add items to sections.
- As soon as you run out of an item at home, write it on the list.
- Take the list with you to the store (duh-zies).
- Fold the list like an accordion, trust me.
- Shop according to section/department.
- Fold the accordion list like a book as you go. You see less, so less to forget!!!

BRILLIANT!

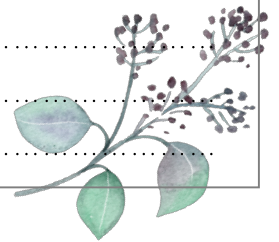
Today's To Dos



Must do ...



Would like to ...



Time to get ahead ...



Task Sheets



<p>today...</p> <p>must</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>like to</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>get ahead</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>	<p>today...</p> <p>must</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>like to</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>get ahead</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>	<p>today...</p> <p>must</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>like to</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>get ahead</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>	<p>today...</p> <p>must</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>like to</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>get ahead</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>
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Acknowledgements



Your Home Productivity Bundle started as a dream many months ago. Over time it began to cultivate into what you see here. Throughout the journey of drafts, ideas, and dreams several key people gave gracious feedback, and advice on how to make this tool as effective as possible. Without them, I wouldn't be presenting it to you now.

I'm also indebted to the following creators for providing their beautiful font and art to this project.

Fonts by:

Sutton - [Fonts Treasures Design Studio](#) on Etsy

[St. Marie Thin](#) by Stereotypes

[Print Clearly OT](#) by Blue Vinyl Fonts designer Jess Latham

Art by:

[Jade Nellons](#) at [PaperSphinx.etsy.com](#)



This work is dedicated
to Intentional Home Cultivators
and to Lacey, who planted the first seed.

